

Medical Matters

If your child has specific health difficulties please inform the school/day-care staff as soon as possible.

Please do not send medicine into school with your child or give it to the class teacher.

If it is essential that your child should have any medication during the day please come to see the Headteacher/Designated Person (Mrs Perkins) who will try to meet this need. The school's Medication Policy sets out the school's procedures re the Administration of Medicines by school staff. Appropriate forms need to be completed before medicines can be administered by the Designated First Aid staff.

Staff trained in Paediatric First Aid are on site and the school has very clear procedures with regard to minor accidents and what to do in a case of emergency.

The class teacher or First Aider will inform the parent of the incident or accident and of any treatment given. This will usually take place at the end of the day or sooner, if required. All such accidents and incidents will be recorded in the year group Accident File.

In the event that your child is taken ill at school, a trained First Aider will care for your child and parents will be contacted as soon as is possible and arrangements made for the child to be taken home.

For this procedure to work effectively it is important that we have an up to date contact telephone number and address for the person(s) with parental responsibility in order to act swiftly.