

Reception Class General Information

Morning Session

Reception 8.50am - 12-00 noon

Afternoon Session

Reception - flexible collection from 3.00pm to 3.15pm

School bell rings at 8-50am

The doors close at 8.55am.

Registration for Infant School is at 9-00am

Nursery and Reception children enter school through the playground gate, which will be open at 8-30-8.40am for Nursery and then at 8.50-8.55am for Reception children. A member of staff will be on duty at the door each morning (and lunchtime for Nursery) to take any messages or answer any queries you may have

In the Summer term Reception children walk independently into school through the playground gate and are met by school staff at the entrance.

If, for whatever reason, you cannot collect your child from school and you nominate another person who is on the school contact form, please ensure that you inform the school as we cannot release a child to someone else if we have not previously been informed. This will prevent any unnecessary upset for all concerned; as it is essential the child's welfare comes first.

Absence - Any absence affects the pattern of a child's schooling and regular absence will seriously affect their learning. Any pupil's absence disrupts teaching routines so may affect the learning of others in the same class.

Ensuring your child's regular attendance at school is your legal responsibility and permitting absence from school without a good reason creates an offence in law and may result in prosecution.

Lateness - Poor punctuality is not acceptable therefore at least once a term we will tell you the number of minutes of education your child has missed. If your child misses the start of the day they can miss work and do not spend time with their class teacher. It is in this period they receive vital information and news for the day. Late arriving pupils also disrupt lessons, which can be embarrassing for the child and can also encourage absence.

Any parents/carers arriving with their children after 8.55am will find the door /gate closed. They will then need to take their child to the main school office. A late card will be issued for the child to take to the classroom with them.