

# A Letter to Santa Example Text



2 Stone Cottages  
Old Road  
Dawling  
DW72 5HY



3rd November 2016

Dear Father Christmas,



I am writing to tell you what I would like for my presents this year because it is nearly December. How are you? Is it very snowy in Lapland? I bet your elves are all being very careful making the children's toys in your workshop.



The first thing I would like is a Galaxy 300 spaceship. It has six lasers, four spinning arms and four shiny silver legs that unfold and slowly move around. How cool! The second thing I would like is a red and blue two-wheel scooter. It has a massive silver horn on the handlebars and lights that flash when you stand on the brake. The third thing I would like isn't a toy but it would be really handy for my spy club. I would like a large black torch to help me see when I am outside in the darkness.



I have been trying my hardest to be good and helpful for my parents. I make my bed every day, I stopped sucking my thumb in March and I have even stopped teasing my sister. I am also my teacher's special helper for the listening station at school.



I hope you and the reindeer are resting before Christmas Eve and Mrs Christmas is enjoying putting up the tinsel on your tree. Have a fabulous Christmas if I don't see you by our fire. What a busy man you are going to be!



Love from,  
Jack Box



# A Letter to Santa Example Text: Annotated Genre Features

<sup>1</sup>sender's address

<sup>2</sup> today's date

<sup>3</sup> 'Dear' and the recipient's name followed by a comma

<sup>4</sup> introduction to establish the purpose of the letter

<sup>5</sup> adds more detail

<sup>6</sup> conclusion to finish the letter

<sup>7</sup> signs off using 'love from'



2 Stone Cottages  
Old Road  
Dawling  
DW72 5HY<sup>1</sup>



3rd November 2016<sup>2</sup>

Dear Father Christmas,<sup>3</sup>

I am writing to tell you what I would like for my presents this year because it is nearly December. How are you? Is it very snowy in Lapland? I bet your elves are all being very careful making the children's toys in your workshop.<sup>4</sup>



The first thing I would like is a Galaxy 300 spaceship. It has six lasers, four spinning arms and four shiny silver legs that unfold and slowly move around. How cool! The second thing I would like is a red and blue two-wheel scooter. It has a massive silver horn on the handlebars and lights that flash when you stand on the brake. The third thing I would like isn't a toy but it would be really handy for my spy club. I would like a large black torch to help me see when I am outside in the darkness.<sup>5</sup>



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Love from,<sup>7</sup>  
Jack Box



# A Letter to Santa Example Text: Annotated Grammar, Punctuation and Spelling Features

All text: the full range of SPaG features used from previous year groups shown throughout including capital letters, full stops, commas in lists, ambitious adjectives, varied sentence types, most common exception words spelt correctly and co-ordination within sentences.



Stone Cottages<sup>14</sup>

Old Road<sup>14</sup>

Dawling<sup>14</sup>

DW72 5HY

3rd November<sup>14</sup> 2016

Dear Father<sup>13</sup> Christmas<sup>14</sup>,

I am writing<sup>5</sup> to tell you what I would<sup>13</sup> like for my presents this year because<sup>10</sup> it is nearly December<sup>14</sup>. How are you?<sup>2</sup> Is it very snowy<sup>12</sup> in Lapland?<sup>16</sup> I bet your elves are all being<sup>5</sup> very careful<sup>6</sup> making the<sup>13</sup> children's<sup>8</sup> toys in your workshop.<sup>4</sup>

The first thing I would like is a Galaxy<sup>14</sup> 300 spaceship.<sup>4</sup> It has<sup>5</sup> six lasers,<sup>11</sup> four spinning arms<sup>12</sup> and four shiny silver legs<sup>12</sup> that<sup>10</sup> unfold and slowly<sup>6</sup> move<sup>5</sup> around.<sup>4</sup> How cool!<sup>3</sup> The second thing I would<sup>13</sup> like is a red and blue two-wheel<sup>12</sup> scooter.<sup>4&18</sup> It has a massive silver horn<sup>12</sup> on the handlebars and<sup>9</sup> lights that flash when<sup>10</sup> you stand<sup>5</sup> on the brake.<sup>4</sup> The third thing I would<sup>13</sup> like isn't<sup>7</sup> a toy but<sup>9</sup> it would<sup>13</sup> be really handy for my spy club.<sup>4</sup> I would like a large black torch<sup>12</sup> to help me see when<sup>10</sup> I am outside in the darkness<sup>6</sup>.<sup>4</sup>

I am trying my hardest<sup>15</sup> to be good and helpful<sup>6</sup> for my parents<sup>13</sup>.<sup>4</sup> I make<sup>5</sup> my bed every day.<sup>11</sup> I stopped<sup>5</sup> sucking my thumb in March<sup>14</sup>.<sup>11</sup> I am<sup>5</sup> my teacher's<sup>8</sup> special helper for the listening station at school and<sup>9</sup> I have even stopped teasing my sister.<sup>4</sup>

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Love from,  
Jack Box<sup>14</sup>

<sup>11</sup> commas in a list

<sup>12</sup> expanded noun phrase for description or detail

<sup>13</sup> common exception words

<sup>14</sup> capital letter for proper noun

<sup>15</sup> suffix 'est' in adjectives

<sup>16</sup> question

<sup>17</sup> exclamation

<sup>18</sup> statement

<sup>2</sup> sentence punctuated with a question mark

<sup>3</sup> sentence punctuated with an exclamation mark

<sup>4</sup> sentence punctuated with capital letter and full stop

<sup>5</sup> correct form of past and present tense used (including progressive form of the past and present tense)

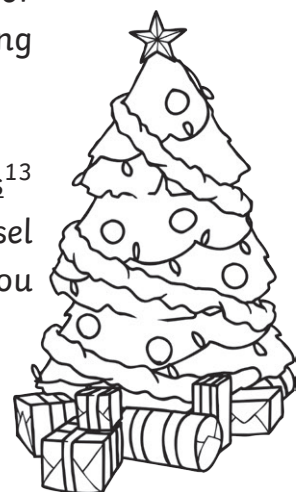
<sup>6</sup> suffix -ment, -ness, -ful, -less, -ly added correctly to root word

<sup>7</sup> apostrophe for contraction

<sup>8</sup> apostrophe for possession

<sup>9</sup> co-ordinating conjunction

<sup>10</sup> subordinating conjunction



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Love from,  
Jack Box<sup>14</sup>

